

Wyoming Board of Medicine

Serving the public and practitioners since 1905

130 Hobbs Avenue, Suite A • Cheyenne, WY 82002

Phone: 307-778-7053 • Toll-free within Wyoming: 800-438-5784

Email: wyomedboard@wyo.gov • Website: <http://wyomedboard.state.wy.us>



Matthew H. Mead
Governor

INSTRUCTIONS FOR THE REACTIVATION OF A **LAPSED*** WYOMING PHYSICIAN LICENSE

Complete the APPLICATION TO REACTIVATE A WYOMING PHYSICIAN'S LICENSE in its entirety. Please type or print all information legibly. An incomplete application will delay processing.

1. With the completed application, submit the following fee(s) and documentation:

- a. License Fee - \$400.00. All fees must be submitted by money order, certified or cashier's check. Personal checks will be returned to you, and your application will be placed on hold.

ALL FEES ARE NON-REFUNDABLE.

- b. Written proof of not less than sixty (60) hours of qualified and verifiable continuing medical education (CME) within the preceding three (3) years. Applicants who do not meet the requirements shall not be eligible to reactivate a lapsed license. Applicants who are exempt from CME requirements under the Board's RULES, Ch. 3, § 7(b), are exempt from this requirement.

2. The following documentation must be requested directly from the appropriate source and submitted directly to the Board office. **WE WILL NOT ACCEPT THESE DOCUMENTS FROM THE APPLICANT:**

- a. Verification of medical licensure from every state in which you have ever held a license – regardless of the current status of the license(s). You may be able to obtain verifications from www.veridoc.org. If not, then you will be required to contact each board where you hold/held a license.

- b. Two (2) Physician Reference Questionnaires (attached to the application). Both questionnaires must be from physicians with whom the applicant has practiced or studied. Questionnaires from physicians with whom the applicant has a current or future financial, business or family relationship are not acceptable.

LETTERS ARE NOT ACCEPTABLE. FAXES WILL NOT BE ACCEPTED.

3. All applications expire six (6) months from the date of original filing. If the application process is not completed within this period of time, an updated application must be resubmitted.

* A "lapsed" license is one that has expired for non-payment of the annual license renewal fee.

05/2014